

Universal Emergency Response Procedures:

Fire Drill – for use when a part of the building is on fire

Evacuations – for use when conditions outside are safer than inside

Lockdown – for use to protect building occupants from potential dangers inside or outside of the building

Rally Drill* – May occur during class changes. Begins as a Fire Drill, then changes to any of the other drill types. When an alarm sounds students will proceed to their designated location points.

Live Scenario – One of twelve possible scenarios are given. One per quarter for evaluation of school response in an emergency (not a rehearsed drill).

Severe Weather – For use in severe weather emergencies. **Earthquake**

Important Terms:

Alert Status – school building is “on the alert” (Two Scenarios)

1. For use in a community emergency which makes it safer to be inside – classes/activities within the building conducted in a normal manner
2. For use in preparation for another impending emergency drill or event

Rallying Point – Designated location

Command Post – area of management for all emergencies when it is safe for students and staff to leave the building.

Critical Incident Response Team – School Emergency Safety Management Team – team at the Command Post in all outside emergencies, operates inside the building from the office during indoor situations.