

# Sudbrook Magnet Middle School

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January 23, 2015

Dear Parent/Guardian,

As indicated in a correspondence in October 2014; BCPS implemented the One-card identification system for all schools to follow. Though the One-card identification system is not fully operable in all phases, students are expected to have and wear their Student I.D. badges every day.

The One-card not only identifies who belongs in the school, but also has many other functions. It will be used by students for checking out library materials, and, in the near future, the identification card will be used to take students' attendance at schools that currently do not have this function (high schools-late in the first quarter, middle schools-second quarter, and elementary schools -second semester). Also in the future, students will use their One-card to record when getting on and off of the school bus.

The One-card will help to improve students' safety and accountability in BCPS. One-card student identification cards are the property of the school. If a student loses or misplaces his or her One-card, a permanent replacement card will be issued for a fee of \$5. If the student does not have the replacement fee at the time the replacement card is provided, an obligation for the replacement amount of \$5 will be issued.

All students and staff are required to wear their One-card at all times unless there is a safety issue, such as during recess and physical education class. This is not an optional program. Please remind students to wear their identification cards daily. For the second semester we are implementing a system of consequences to students who are not abiding by this expectation. The system of consequences are below:

**Effective Tuesday, January 27, 2015**

**1st offense – Warning**

**2nd offense –Administrative detention**

**3rd offense – Administrative detention**

**4th offense – Saturday School**

Thank you in advance for your cooperation.

For the Children,

Gordon Webb  
Principal